



Park Pavilion Reservation

Application

The availability of all Ennis Park Pavilions is on a first approved, first paid basis. Availability dates for Pavilions can be obtained by calling 972-875-1234 ext 2234. No reservations are final or added to the calendar until payment is received at 107 N. Sherman St. Ennis City Hall and a permit has been issued.

A submitted application does not guarantee an approved application. Please allow 24 business hours for staff to review your application. If more information is needed, a Parks and Recreation representative may reach out to you by phone or email for additional information or to inform you of the status of your application.

Policies concerning specific responsibilities of the renter will be covered in the rental terms. All terms must be agreed to by the renter to complete a reservation.

Pavilion Policies and Terms

1. The Rotary North & South Pavilions are only available for ½ day rentals during the Splash Pad Season May 16th – Oct 1st. The cost is \$75 per rental slot. Times of North or South Rotary pavilions are 10 am – 2 pm or 4 pm – 8 pm
2. All other Park Pavilions are available for Half Day rentals or Full Day Rentals. Cost for half-day \$75 (8am – 1 pm or 3 pm – 8 pm) or Full Day Rentals \$100 (8am – 8 pm)
3. Actual availability dates and times can be obtained by calling 972-875-1234 ext. 2234.
4. Permits are not issued until reservation forms are approved and payment has been processed.
5. No glass containers, smoking, e-cigarettes, or alcohol are permitted.
6. No grills, loud music, inflatables, bounce houses, dunking booths or water slides are permitted.
7. Pavilion rental only grants exclusive use of the assigned pavilion. The splash pad will remain open to the public, volleyball, pickleball and futsal will remain open to the public.
8. Renter is responsible for all members of their party and must ensure all Park Policies and City Ordinances are adhered to by their group. Failure to do so will result in fines, and the loss of future rental privileges.

9. The Renter is responsible for cleaning the facility prior to leaving, and any damage to the facility during the reservation period.
10. No nails, tacks or tape that leave residue can be used to attach decorations from the columns, gables, roof or ceilings.
11. Automobiles will be restricted to designated paved parking areas only. Vehicles may not leave the paved parking surface to deliver or drip off any equipment, food/drink supplies, etc.

Cancellation and Transfer Request Terms

If for any reason you need to cancel or transfer your reservation, you will need to obtain an Ennis Parks Facility Rental Cancellation or Transfer Request from City Hall or by email. It must be returned in person or by email at least 5 days prior to your scheduled event (Monday before a Saturday event) or you FORFEIT all rental fees.

If there is a threat of inclement weather, please contact the Parks Department to discuss options.

If you need further information or assistance after hours contact 972-875-1234.

Visit the City of Ennis webpage for city ordinances regarding our Parks.



Renter Information

Email address:

Name:

Primary Phone Number:

Secondary Phone Number:

Mailing Address:

City:

State:

Zip code.

Name of organization

Name of Organization:

Rental Options

Event Date:

Pavilion Half-Day

AM Reservation	8 am – 1 pm
PM Reservation	3 pm - 8 pm

<u>Pavilion Full-Day</u>	8 am - 8 pm
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Special Event or Meeting in a Park

Photography or Vendor Permit

Estimated Attendance

Park Pavilion Location Options

Bluebonnet Park Pavilion

Lions Park Pavilion

IOOF Park at Fairview Pavilion

Rogers & Maise Pavilion

North Rotary Pavilion

South Rotary Pavilion

North & South Rotary Pavilion

Special Event at Pavilion (Requires Parks Department Approval)

Splash Pad Rental Options (seasonal)

*North Rotary Splash Pad Pavilion (10 am – 2 pm)

*South Rotary Splash Pad Pavilion (10 am – 2 pm)

*North Rotary Splash Pad Pavilion (4 pm – 8 pm)

*South Rotary Splash Pad Pavilion (4 pm – 8 pm)

AGREEMENT OF TERMS:

I have read the above policies and terms. I agree to abide by these policies, and I understand that failure to do so will result in fines, criminal charges, forfeiture of deposits and loss of future rental privileges. By signing “I agree” and acknowledge that the information I have provided is true and accurate. I also acknowledge that submission of the application does NOT guarantee the reservation.

Sign _____ Date _____

